

City of Mount Clemens
Production Filming Permit Application

Applicant Information:

Name: _____

Email: _____

Production title: _____

Fed/State Employer ID: _____

Address: _____

Contact Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

List of Officers (if applicant is a corporation):

Location Manager: _____

Cell Phone Number: _____

Project Information:

Filming Location: _____

Property Owner: _____

Property Owner Phone Number: _____

Current Use: _____

Script Overview: (provide title, description of the content and topic of the production proposed, attach separately if necessary)

Details of the Nature and Location of Filming Activity: (provide description for each location including maps, sketches, etc.)

Type of Filming:

____ Television ____ Motion Picture ____ Commercial

____ Education ____ Non-Profit ____ Video

____ Other (Please specify): _____

Number of Attendees:

Cast: ____ Crew: ____ Extras: ____

Date(s) and Times of Filming Activities:

Types/Number of Vehicles:

____ Automobiles ____ Trucks ____ Vans

____ Catering Trucks ____ Motor Homes ____ Cranes

____ Trailers ____ Crew Cars ____ Camera Cars

____ Other (Please specify): _____

Special Effects/Scenes:

____ Pyrotechnics ____ Animals ____ Sirens/Noises

____ Explosions ____ Open Flames ____ Use of Firearms

____ Aircraft ____ Simulated Crime ____ Car Chase

____ Other (Please specify): _____

Detail Security Provisions including number, type and location of security personnel:

Special Assistance Requested:

_____ Street Closure _____ Traffic Control _____ Emergency Services

_____ Other

(Please specify): _____

Additional Requirement:

Each application for a permit shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective permittee's plans to provide for the following:

- (1) The size or area of the property to be used, including a sketch of the filming site showing placement of work trucks, location of production vehicles;
- (2) Sketch of the "base camp", if any, showing any off-street locations for crew parking, honey wagon, catering, and nonessential production vehicles;
- (3) Traffic control plan of the exact filming location, listing roads to be closed, if any;
- (4) Facilities for cleanup and waste disposal;
- (5) Proof of Insurance and bonding arrangements as required by Ordinance 21.355; and
- (6) A copy of the executed Hold Harmless Agreement.

The undersigned states the above information is true and correct, and understands that it is the responsibility of the applicant to ensure all filming activity is conducted in accordance with the approved permit.

Signature of Applicant: _____ Date: _____

Office Use Only

Application #: _____

Date Received: _____

Fee: _____

Date of Approval: _____

Date of Denial: _____

Reviewed by: _____

Property Owner Consent

(if applicable) _____

CONSENT OF PROPERTY OWNER

Production Filming

I, _____, OF THE STATE OF _____ AND
COUNTY OF _____ STATE THE FOLLOWING:

1. That I am the owner of real estate located at _____;
(Address of affected property)
2. That I have read and examined the Application for Filming Production Permit made to the
City of Mount Clemens by: _____; and
(Name of applicant)
3. That I have no objections to, and consent to the request(s) described in the Application made
to the City of Mount Clemens.

Owner's Name (Please Print)

Owner's Signature

Date:
